
Wentworth Parish Council

Minutes of meeting : 28th March 2018

Present Cllr D Lee (Chair) Cllr S Springthorpe Emma Grima – LATC/ECDC 3 Parishioners	Cllr C Stone Cllr E Atkin DC S Smith Clerk – Mrs A Lowes
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1.	Apologies for absence. DC Hugo, DC Cheetham, CC L Dupré,
2.	Minutes of the last meeting. <ul style="list-style-type: none"> • The Minutes of the last meeting were approved and signed.
3.	Matters arising. <ul style="list-style-type: none"> • None
4.	County Councillors report. <ul style="list-style-type: none"> • The report was circulated to Councillors before the meeting and is available on her website.
5.	District Councillors report. <ul style="list-style-type: none"> • DC Smith gave his report which is attached to the Minutes.
6.	Correspondence. Cllrs noted the following letters: <ul style="list-style-type: none"> • Neighbourhood Watch request for donation. This will be discussed in the new financial year. The Clerk will write to the co-ordinator to explain. • Planning Improvement update – Will be discussed at the next meeting.
8.	Planning. <ul style="list-style-type: none"> • 18/00297/FUL 3 Church Farm Close. Equestrian mirrors. Cllrs have no objections.
	2 Parishioners left the meeting at 7.50pm
9.	Playpark – Equipment and/or pathways. <ul style="list-style-type: none"> • Cllrs agreed that the cost of maintaining the pathways was prohibitive and they should be left to grass over. • The Clerk will get some quotes for new equipment – possibly a springer or something for younger children. • Cllr Springthorpe gave the Clerk some information about the Cambridge Community Foundation which may be able to provide some funding. The Clerk will investigate.
9.	<ul style="list-style-type: none"> • The Clerk informed Cllrs that the annual ROSPA inspection has been booked.

	Cllr Lowes joined the meeting at 7.50pm								
	<p>Emma Grima from the LATC delivered a presentation on the work of the LATC.</p> <p>Topics covered included:</p> <ul style="list-style-type: none"> • Business plans for the next 3 years • Property development at Barton Road, CLT development in Soham and Haddenham. • The waste service contract. <p>Cllrs questioned Ms Grima about how the assets of the Council are being used by the LATC and how the tendering process is managed to ensure transparency and fairness. They also questioned where the majority of the income is coming from.</p>								
	Ms Grima and DC Smith left the meeting at 8.15pm								
7.	<p>Polling District and Community Governance review.</p> <ul style="list-style-type: none"> • Cllrs have no comments on the Polling District review. • Cllrs have concerns about the Community Governance review. Approximately 13 houses will be removed from Wentworth Parish if Sutton Road is transferred to Witchford. This will result in a large % increase in Council Tax for the remaining residents of Wentworth, and those living on Sutton Road will see their Council Tax rise as Witchford rates are already more expensive. Cllrs were also concerned about the potential loss of CIL money should the land at Marroway Lane - which is currently in Wentworth Parish – ever be developed. • The Clerk will respond to ECDC. 								
10.	<p>GDPR.</p> <ul style="list-style-type: none"> • It was proposed by Cllr Springthorpe and seconded by Cllr Atkin that the GDPR approach (attached to the Minutes) be adopted. 								
11.	<p>Asset register review.</p> <ul style="list-style-type: none"> • It was noted that the gates at the entrance to the village and the salt bin are missing from the asset register. The Clerk will add these. • It was also noted that the land value has gone up and should be stated at £8500 per acre 								
12.	<p>Accounts for payment:</p> <table> <tr> <td>• Wentworth Parochial Church Council (Hall Hire 28th March 2018)</td> <td>£15.00</td> </tr> <tr> <td>• Postage (Mrs A Lowes)</td> <td>£3.54</td> </tr> <tr> <td>• Glue and wood filler (Cllr Stone)</td> <td>£16.50</td> </tr> <tr> <td>• Printer ink (Mrs A Lowes)</td> <td>£25.00</td> </tr> </table>	• Wentworth Parochial Church Council (Hall Hire 28 th March 2018)	£15.00	• Postage (Mrs A Lowes)	£3.54	• Glue and wood filler (Cllr Stone)	£16.50	• Printer ink (Mrs A Lowes)	£25.00
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13.	<p>Items for the next meeting.</p> <ul style="list-style-type: none"> • Planning improvement update • Neighbourhood watch donation request 								
	The Meeting closed at 8.55pm								

Signed..... Dated.....

District Councillors - Parish Council Meetings – March 2018 - Report

16th March 2018 - Regulatory Services Committee

New financial penalties for specified Fixed Penalty Notices (FPN's) to be adopted from the 1st April 2018. (Fixed penalty notices (FPNs) are a civil enforcement sanction and are used by Local Authorities as an alternative to prosecution for certain offences, such as fly tipping, dog fouling, littering, graffiti, fly-posting etc).

14th March 2018 – Community Services Committee

East Cambs Leisure Centre – 'The Hive' is scheduled to open during May 2018

A memorial bench was installed in the Ely Country Park within the play area in February 2018 to provide seating provision.

The works prioritised at Ely Country Park for 2018/19 include the installation of baby play provision, additional shade and seating provision, toilet provision during the summer.

A new Vulnerable Community Strategy and Action Plan for 2018 – 2023 have been agreed that will ensure that the needs of vulnerable people are recognised, understood and addressed appropriately. A Strategy would ensure that Council services are aligned to meet the needs of vulnerable communities. Full details available at www.eastcambs.gov.uk

Mepal Outdoor Centre preferred partner decision in April 2018

Full details on all above available at www.eastcambs.gov.uk

General

Fly Tipping has not been cleared as expected recently under the Veolia contract and it is planned this will be remedied under the new contract with East Cambs Street Scene Ltd (ECDC Trading Company), which commences in April 2018.

Wentworth Parish Council

Approach to General Data Protection Regulations

Background

The General Data Protection Regulations, which come into force from 25th May 2018, specify how organisations should process, store and transmit personally identifiable data, and detail the legal rights that individuals have with regards to how their data is used, and how it can be accessed, updated or deleted.

This document describes the data that Wentworth Parish Council will hold, and the governance that will be implemented to ensure that the data is processed in accordance with the GDPR.

The document is written in the context that discussions are ongoing at County Council and National Government level, to understand how the need to protect data should be balanced against the legal requirements to keep records of Council activities. As such, this document states the best endeavours that Wentworth Parish Council will undertake, which may be changed as the wider implications of “GDPR with Local Government” are clarified.

Agreed approach

With the exception of Parish Councillors contact details and their “Declaration of Acceptance of Office” (both of which have to be available for legislative reasons - see below), the Parish Council, the Parish Clerk, and Parish Councillors will not collate or retain any information about any individual.

Any personal information that may occasionally be required to support Parish Council business will be completed using publicly accessible information available through the East Cambs. District Council Offices (e.g. accessing the Electoral Roll). Where such information is copied by the Wentworth Parish Council, it will be deleted or shredded after use.

Communications received by the Parish Council are normally addressed to the Parish Clerk. Where the communication is from an individual the Parish Clerk will contact that person to make sure they are happy for their details to be shared *before* forwarding the communication to the Parish Council. In the event of the individual not wanting their details to be shared, the Parish Clerk and the correspondent will agree an appropriate method of sharing the content.

Unless required for other legal purposes, Parish Council documents (meeting minutes etc.) will **not** reference any individual.

Exceptions

There are a number of legislative requirements that mean the Parish Council have to share documentation created by other organisations that refers to named individuals (such as Planning Applications). In all instances, communications between Parish Councillors, and information captured in Parish Council documents will refer to “The Applicant”, or “The Correspondent” (e.g. not “Mr Smith”), but can include appropriate references to the source document (e.g. the Planning Application Number).

Parish Councillors and the Parish Clerk are required by law to have their names and contact details published in the public domain. In addition, the “Declaration of Acceptance of Office” must be available by law.

Next steps

The Parish Clerk will continue to liaise with the SLCC (Society of Local Council Clerks), to ensure that this approach is updated as details of national GDPR policies and recommendations become available.

This document will be reviewed on a 6 monthly basis.