

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Wentworth Parish Council

County area (local councils and parish meetings only): East Cambs

Financial year ending 31 March 2020

Prepared by (Name and Role):

Karen Peck

Date:

01/05/2020

	£	£
Balance per bank statements as at 31/3/2020:		
<i>Instant Access Account</i>	0.14	
Lloyds Bank Treasurers Account	10,173.65	
		<hr/>
		10,173.79
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2020 <i>(normally only current account)</i>		
Cheque number		
801	(11.99)	
804	(25.00)	
805	(40.00)	
806	(55.32)	
807	(180.60)	
		<hr/>
		(312.91)
Add: any un-banked cash as at 31/3/2020 <i>e.g Allotment rents banked 30/3/2020 (but not credited until 2 April)</i>		
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		-
Net balances as at 31/3/2020 (Box 8)		<hr/> <hr/> 9,860.88